

# Graduate Course Modifications

## Policy Memorandum No. 145

Recommended by the Commission on Commission on Graduate Studies and Policies  
Approved by University Council: May 2, 1994  
Approved by the President: May 2, 1994  
Effective: Immediately

The University Council, on recommendation of the Commission on Graduate Studies and Policies, approved a resolution to enhance the role of the College curriculum committees in review and revision of course modifications granting them final authority for certain types of revisions. Note the relevance of this resolution to PM 144, 4000 & 5000 LEVEL COURSES.

Following is the text of the resolution as adopted by University Council.

**WHEREAS**, the current process of course review has been perceived as a cumbersome obstacle to revision and updating by some faculty and administrators, and whereas college curriculum committees are in place and could perform the review of course revisions.

**BE IT RESOLVED**, that course modifications which do not change the currently published titles, catalog description, prerequisites, credits, core curriculum status, or graduate credit standing shall be deemed to be revisions and shall be reviewed and approved by the College Curriculum committee. Graduate courses and courses already approved for graduate credit when revised by college curriculum committees shall have two copies of the approved revisions to the official recorded course description documentation forwarded to the Dean of the Graduate School to be recorded and filed with the registrar.

Course revisions affecting the currently published titles, catalog description, prerequisites, credits, core curriculum status, or graduate credit standing and new course offerings shall be routed through the existing process of:

15 Day Deans Review.  
Simultaneous review by CGS and CUS as the course requires.  
Final approval by CGS and CUS as the course requires.

PET:bjl

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President's Policy Memorandum

**URL: <http://purl.vt.edu/vtdocs/policies/ppm145>**