



POLICY MEMORANDUM NO. 209

TO: All Faculty
FROM: Charles W. Steger
DATE: September 6, 2001
SUBJECT: Visiting Faculty Appointments

Approved by the Commission on Faculty Affairs: March 2, 2001
Approved by University Council: April 2, 2001
Approved by the President: April 2, 2001
Approved by the Board of Visitors: June 4, 2001
Effective: Immediately

The University Council, on recommendation of the Commission on Faculty Affairs, unanimously approved a resolution concerning visiting faculty appointments.

Following is the text of the resolution as adopted by University Council.

WHEREAS, visiting faculty appointments are non-tenure track, however full-time service in a visiting appointment (such as visiting assistant professor) is counted as part of the probationary period if the faculty member subsequently is appointed to a tenure-track position; and

WHEREAS, given that visiting appointments are expected to be short-term (not to exceed seven years) and restricted in nature, they do not always provide opportunities for professional development comparable to that provided to and expected of a tenure-track faculty member; and

WHEREAS, up to three years of prior service at another institution may be counted toward the probationary period of a tenure-track faculty member, but it is not required and it is only done at the request of the faculty member; and

WHEREAS, the definition of visiting professor does not make clear to the reader that the appointment should reflect the appropriate rank, such as visiting assistant professor, visiting associate professor, or visiting professor;

THEREFORE BE IT RESOLVED, that the following statement in section 2.3.1.2 of the Faculty Handbook be revised as shown, new material in bold:

2.3.1.2 Visiting Professor

Appointment to the rank of visiting assistant, associate, or (full) professor is for a restricted period to carry out instructional, research, or extension responsibilities within an academic department. Professional credentials required for the standard professorial ranks are required for appointment as visiting faculty members; the rank assigned should reflect those

credentials. ~~Full-time service at this rank is included in the seven-year limitation of service without tenure.~~ **A visiting faculty member may not serve in such a position beyond six years.** Tenure cannot be awarded at this rank.

Full-time service at this rank MAY or MAY NOT be counted as part of the probationary period should the faculty member subsequently be appointed to a tenure-track position. As with prior service credit from another institution, the decision to include all or some of the years of service from a visiting appointment is at the discretion of the faculty member. However, this decision must be made at the time of appointment to the tenure-track position and documented as part of that initial contract.

CWS:jcd