



Obsolete Academic Records

No. 6710

Policy Effective Date:
1/9/1990

Last Revision Date:
8/29/2023

Policy Owner:
Cyril Clarke

Policy Author: *(Contact Person)*
Rick Sparks

Affected Parties:
Undergraduate
Graduate
Faculty
Staff
Other

1.0 Purpose
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1.0 Purpose

Students previously enrolled at Virginia Tech who have not completed their degree may wish to return to finish their degree. Because knowledge has expanded many times over in virtually every discipline during the past several decades, grades received for courses taken five (5) years or more prior to readmission may not reflect the same level of competency as current grades. This policy states how to handle those academic records.

2.0 Policy

If a student returns to this university after an absence of at least five (5) years, the appropriate academic dean shall treat the student's academic record as that of a transfer student and only allow credit for those courses appropriate for the degree. The student will only receive credit for allowable courses and the grades for those courses will not be factored into the student's GPA. The grades for all courses taken before the extended absence will be excluded from the GPA computation. All previous courses, whether allowed for credit or not, will remain as part of the student's permanent record. The permanent record will be posted with appropriate comment regarding the revaluing of the obsolete records.

3.0 Procedures

4.0 Definitions

5.0 References

6.0 Approval and Revisions

Approved January 9, 1990, by University Registrar, Wanda Dean.

Reviewed August 22, 1990, by the Vice Provost for Academic Affairs, James F. Wolfe. No changes.

- Revision 1
 - Section 2. Changed length of time a student can return to university and not be treated as a transfer student from 10 years to five years.
 - Section 5. Added item 2.

Approved January 12, 1999, by Vice Provost for Academic Affairs, David R. Ford.

- Revision 2
 - Section 2. References to "QCA" updated to "GPA".

Approved April 17, 2002 by Vice Provost for Academic Affairs, David R. Ford.



Virginia Polytechnic Institute and State University

- **Revision 3**
Technical update to remove retired Presidential Policy Memorandum references and provide clarifying language.
Approved 8/29/2023 by the University Registrar, Rick Sparks.